

NENA - Utah Chapter

April 27, 2011 1:00 p.m.

VECC

5360 S. Ridge Village Dr., West Valley, UT 84118

Attendees: Carlynn Page, Bill Harry, Maggie Petersen, Leslie Devey, Bonni Stockman, Eran Bair, Whitney Hadley

Visitors: Terry Shaw, Darlana Quinn, Becky Nielsen, Jenny Johnson—VECC; Daren Judd, Gold Cross: Laurie Hovatter, Enroute

Approval of Minutes: Motion made by Bill Harry to accept minutes, seconded by Maggie Peterson. Minutes approved.

Business Items:

- **Non-Profit & Tax ID status:** We currently have a Tax Id number. Bill advised that any organization (other than a private foundation) normally having annual gross receipts of not more than \$5000 is not required to file for non profit status. We can still receive donations and the agencies can still take deduction as long as we stay under \$5000.
- **NENA Current Membership List:** Current list has been distributed. Leslie will need to check with Bri at National to find out if we can switch Tamera Sutera's membership with another.

Membership:

- **Motto:** "Tell a Friend". Carlynn, once again, challenged the board members to get at least 3 new people to join NENA.
- **Social Networking:** Eran discussed facebook and website and how we can facilitate getting our training on line for members to have access. Whitney is unable to access Facebook at her worksite; Eran indicated he would be able to update it as he has access.
- **Promoting NENA:** We need to identify who and what areas of focus we would like to bolster our membership numbers. We want to place emphasis on "giving back to our community" and to get vendors, managers and IT personnel on board. Assignments made to board members to contact vendors/PSAPs as follows:
 - Bonni : U of U PD—Scott Fulson, Qwest—Cindy, PSAP trainers; has not been able to contact Scott Fulson, Bill said that he would contact him for Bonni. Cindy at Qwest took the registration information and she is still working with PSAP trainers however running into budgetary issues.
 - Carlynn: Priority Dispatch, Enroute; brought Laurie with her to the meeting, Laurie is with Enroute.
 - Mark: Vectra, FatPot Technology, PSAP IT personnel; not available for an update on who he has been able to contact.



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- Bill: Spillman, Sorensen, EForce, PSAP managers ; Bill has spoken with Sorensen and Spillman and they will be expanding their membership with us.
- Whitney: Front line employees; still working on it.
- Leslie: Front line employees; still working on it, Jenny Johnson was in attendance from VECC.

Website:

Eran will be working on restructuring the web and working with the membership committee. Eran has several ideas to help us better manage our website and social media.

Bonni's picture is missing from the Web site. Carlynn is listed a Nominating Committee Chair, needs to be changed to Bill.

Chapter President's Conference Call:

- ENP testing July 2011. Non-management can now take the test if they meet all other qualifications.
- NENA survey members, need volunteers for a data collection drafting committee. Bill will contact Anna Marie and become part of this committee.
- Open letter for the National Vice President position that is open. We have had two candidates send us their information. Eligible voting members will receive e-mail on how and when to vote.
- Annual Conference will be having a memorial for anyone affiliated with 911 that have passed away. Nominations are due by May 23rd. VECC has one they will be submitting.
- Historical, Chapter pin. Maggie tasked with finding out more information about creating a Utah Chapter pin.
- Need to let National know if there is a misrepresentation, inaccurate or inappropriate News story regarding 911 that needs to have a rebuttal.

Training:

Bonni has secured the Post room at SLCC for May training on May 25th and 26th.

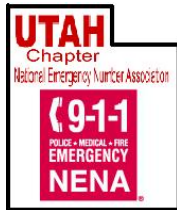
Day One: Hostage negotiation, barricade subject, school violence

Day Two: communication center emergency, new hire orientation, media interactive panel

Training will be videoed and a copy of the CD given to NENA to either put on website or make additional CD's to sell to agencies interested. \$50 was the price that discussed.

Maggie will be getting the speaker gifts; spend approximately \$10 possibly in a Gift Card. We will have possibly 6 male speakers and 2 female speakers.

Lunch will be on your own.



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Wednesday, the 25th Board Meeting will be held during the lunch break at the Culinary Arts from 11:00 until 12:30. Leslie will check about price and possibly a separate room.

Treats: No food, only water allowed in the training area. We will need to have bottle water and “healthy” treats to eat during breaks. Leslie will have the water and a “bag” of treats they can eat on break.

Prices:

- \$25 per day for members.
- \$35 per day for non-members.
- \$45 for both days for members.
- \$65 for both days for non-members.

Presenters: Bonnie will need to get the presenters bio's to Eran to have added to the website.

ENP Study Group:

- Bill and Bonni will be working on creating training for those wanting to become NENA ENP certified.
- Tele conference port, Bonni is working with POST on using their tele-conference bridge. She will know by May 11th, if it is available.
- Bill will draft a letter to find out who is interested.
- Books \$30, Test \$295
- Start in July.

Secretary/ Treasurer:

- P.O. Box has been renewed for 1 year, will expire next April.
- 2 deposits; National and Park City; 3 debits; Webnovate; US Post Office and Membership.
- Current balance \$4935.82

Other Items:

- Utah Food Bank idea to give back the community, have all centers around the state support it— giving food to their local banks. Bonni and Darlana have been working with the Utah food bank to gather information.

OR

Carlynn brought up an idea about a group called Kids Against Hunger where you can purchase a healthy meal for only .23 cents. A lot of discussion on if and how this would be possible but we would like to see if it could work. The idea is purchase jars that Bonni can take to the TAC conference to be distributed to each agency to get donations. Leslie had the idea that is really only a quarter to feed a child and that we could use the “quarter for a child to have a healthy meal” to get donations. Carlynn and Laurie will be obtaining information and will keep everyone in the loop via e-mail.



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- a. Consensus of the group is we would like to keep the food in Utah with whichever plan we choose.
- b. Discussed if we can accept money donations directly to us, using our Zions Bank account. Leslie will need to check with Zions regarding their policy on donation accounts.

WEB Questions: Eran brought up several questions regarding our goals in relation to the social media, linked in and our website. He can add an email gathering option to our website to generate who is checking our site. He will need to convert our site to a web back (word press) which he will have to take the site down for one day. Will we want vendors to be able to post to our website?

Action Items:

Carlynn: Kids Against Hunger. Jars for the TAC Conference

Bill: Contact NENA volunteering for the drafting committee. ENP study group letter of interest.

Maggie: Business Cards and Utah NENA Pin. Gifts for the presenters.

Bonni: Training, Utah NENA booth and Jars at the TAC Conference. ENP study group. Presenters info to Eran. Utah NENA booth to training on May 25th.

Leslie: Zions Donation Account. Lunch at SLCC culinary arts. Water and treats for Training.

Whitney: Invitation to Board Meeting to general membership

Eran: Update website and facebook. Speaker bios on website, add Bonni's picture to the website, change Nomination Committee chair from Carlynn to Bill, Post next meeting on website.

ALL: Tell a friend!

Next Meeting: May 25th 11:00 to 12:30, SLCC Culinary Arts building, watch for room information.