



# NENA - Utah Chapter

September 14, 2011 1:00pm

Utah Food Bank

3150 S 900 W Salt Lake City, Utah

**Attendees:** Carlynn Page, Bill Harry, Bonni Stockman, Whitney Rogers, Laurie Hovatter

**Excused:** Leslie Devey, Maggie Petersen

**Approval of August Minutes:** Motion = Bill Harry; 2<sup>nd</sup> = Carlynn Page

## Business Items:

- Do we **need to file taxes this year** because our balance was over \$5000 due to the "Quarters for Kids" campaign donations. If so, we will need to complete Form 990 short form. – **Bill will check into.**
- We now have an Employee Identification number – 45-2790267. **Leslie will notify Zion's Bank.**
- **Leslie will purchase Quick Books and a For Deposit Only stamp this week.**
- We will review our Bylaws regularly & spell out Webnovate as an ongoing expense as part of our October Board Meeting.
- Directors and Officers Liability and bond coverage for President and Treasurer was purchased from Moreton Insurance. **Make sure Leslie made the payment.**

**Website:** Eran has completely reworked the website – nicely done!

## Training:

- **Training CD's:** Available from Spring Training. 6 disc set. \$21.35 to produce. They will invoice us. Chris Fielding is the contact. One week to produce. Decision to sell for \$10 each or the set for \$50. **Whitney and Bonni will write up a summary of each and give to Eran to market on the website, Whitney will send emails to all members/PSAPS in the state.**
- **September Training:** Postponed until January 5<sup>th</sup> & 6<sup>th</sup> – will still do NAMI walk September 24<sup>th</sup>
  - Whitney will send out mass email, & will personally notify current registrants
  - Bonni will reschedule speakers & pioneer precinct
- **ENP Study Group:**
  - Up to about 23 participants – Google Plus needs more explanation
  - **Eran is working on the Forum**
  - First meeting October 27<sup>th</sup> 10:00am at the airport

**Secretary/ Treasurer:** August Balance \$4640.88

+ \$26.29 Hurricane City Quarters for Kids donation

+ \$18.50 Enroute Quarters for kids donation

- \$4.10 Ice for Midnight Madness training

- \$10.90 more ham & pancake mix for Midnight Madness training



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- \$99.92 treats, pop, energy drinks for Midnight Madness training
- \$73.45 paper products, ham, coffee, etc for Midnight Madness training
- \$136.27 pizza for VECC pizza party for largest Quarters for Kids donation
- \$154.99 Utah Food Bank Quarters for Kids donation
- \$3.20 paper plates for VECC pizza party for largest Quarters for Kids donation
- + \$893.50 spring training and NENA Rebate
- \$30.00 Webnovate

## Giving Back to the Community

- June = Food Bank
- September = NAMI donation/walk
- ~~December~~ = "NENA Goes To School" campaign postponed until April

## Chapter Presidents Call

Continuing Education i3 Document – Webinars & FAQ documents  
Regulatory/Legislative issues – Next Generation  
NENA Development Conference – February in Orlando  
Your membership update – testing phase, chapter presidents will manage chapter pages  
FCC – location accuracy exclusion reports

## New Business:

- Bill will contact APCO to ascertain upcoming training/conference dates for 2012 to avoid future conflicts, & will also check with Spillman & BCI
- No more training or events for 2011 except for ENP – will focus on scheduling for 2012 in advance and chapter bylaw review. Will heavily market CDs from spring training to make up for no trainings offered for the remainder of 2011

## Action Items:

**Carlynn:** review bylaws prior to Oct meeting

**Bill:** Determine if we need to file taxes this year, review bylaws prior to Oct meeting, APCO, Spillman & BCI scheduling dates

**Maggie:** review bylaws prior to Oct meeting

**Bonni:** review bylaws prior to Oct meeting, summary of training CDs to Eran,

**Leslie:** Notify Zion's Bank of new EIN, purchase Quick Books & For Deposit Only stamp, review bylaws prior to Oct meeting, pay Moreton Insurance, check to Utah Food Bank for \$44.79

**Whitney:** review bylaws prior to Oct meeting, summary of training CDs to Eran, send email to all UT NENA members and PSAPS about training CD, mass email postponing September training,



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**personally contact those already registered, still push NAMI walk, mass email notification of October meeting.**

**Eran: review bylaws prior to Oct meeting, market training CD on our website, ENP Forum, post new bylaws on website, post next meeting on website, post September meeting minutes on website**

**Mark: review bylaws prior to Oct meeting**

**Next Meeting:** October 14, 2011 10:30am National Academies of Emergency Dispatch 139 E South Temple, Suite 200 SLC